

## **Statutes of an international association**

### **Internationale Stiftung „Schulung, Kunst, Ausbildung“**

#### **Introduction**

Association

« Internationale Stiftung „Schulung, Kunst, Ausbildung“ »(SKAIS)

aims at helping convergence in the fields of education, science and the arts  
Anglo-Saxon, Germanic, Romance, Slavic and other languages and cultures.<sup>1</sup>

#### *Article 1*

##### **Legal form, purpose, and registered office**

Under the name SKAIS, a non-profit association has been set up, which is governed by these statutes and the laws of the Swiss Civil Code. It is politically neutral and religiously independent.

#### *Article 2*

##### **Purposes of the association**

The purpose of the association is to bring together the western and eastern countries of Europe:  
supporting the exchange of knowledge and experience of teachers and young researchers in all types of schools from primary to tertiary, through the production and promotion of publications (journal, internet, translations), symposia, teacher and student mobility, and international granting tasks between Europe and the world.

#### *Article 3*

##### **The seat of the association**

The association is based in Zürich, Schweiz at the address:

Internationale Stiftung „Schulung, Kunst, Ausbildung“

Büro Zürich SAE

Kolbenacker 28, 8052 Zürich (Schweiz)

E-mail: [isska.zurich@gmail.com](mailto:isska.zurich@gmail.com)

Its duration is unlimited.

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<sup>1</sup> By Central Europe, we mean Ireland, England, France, Switzerland, Germany, Austria, Italy, Liechtenstein, Slovenia, Poland, the Czech Republic, Slovakia, Hungary, Croatia, Lithuania, Russia, Belarus, Ukraine, and Romania.

*Article 4*

**Association bodies**

The bodies of the association are:

- General Assembly
- Association Committee
- Editorial Board for Publications
- Audit authority

*Article 5*

**Resources / Association Revenues**

The association's income consists of regular and extraordinary donations from members, as well as supporters, links, products from events organized by the association, or subsidies provided by various institutions.

The fiscal year begins on January 1 and ends on December 31 of each year.

The administration of the association's accounts is entrusted to the association's treasurer and their control by an auditor appointed by the general meeting, who must approve their administration before the committee is granted a discharge.

*Article 6*

**Members**

Any person or organization interested in achieving the objectives of the Association set out in Article 2 may be a member.

Within its possibilities, the association expects to publish a newsletter for its members and persons close to the association.

*Article 7*

**Members' Statute**

The association consists of:

- Full members,
- Collective members,
- Honorary members,
- Associate members.

*Article 8*

**Applications for admission**

Applications for admission are addressed to the chairman of the association's committee.

The Committee accepts new members and informs the General Assembly.

*Article 9*

**Membership**

**Membership ends:**

Members who resign or are expelled from inactivity in this association for more than a year, except for „due cause“;

An interested party may appeal against this decision to the general meeting.

Repeated inactivity in the association (two years) leads to automatic exclusion from the association.

*Article 10*

**The role of the general meeting in the association**

The General Assembly is the highest power in the association.

It includes all its members.

*Article 11*

**Competences of the General Meeting**

The competencies of the General Meeting are as follows:

The General Meeting adopts and amends the Articles of Association,

elects committee members and auditors,

approves the reports, the financial statements and approves them.

Gives a mandate to the committee and the audit authority,

determines the annual activities of the members of the association as well as collective members,

takes an opinion on other projects on the agenda,

declares the dissolution of the association by a two-thirds majority of the members present.

*Article 12*

**Convening of the General Meeting (Ordinary and Extraordinary)**

Assemblies are usually convened 10 days before the committee.

The Committee may convene extraordinary general meetings as often as it deems necessary.

*Article 13*

**Assembly management**

The Assembly is chaired by the President of the Association or a member of the Committee appointed by the President.

*Article 14*

**Decisions of the Assembly**

The General Assembly takes decisions by a simple majority of the members present.

In the event of an equal number of votes, the chairman shall have the casting vote.

*Article 15*

**Method of voting at the meeting**

The vote shall be taken by show of hands or yes or no.

At the request of at least 3 members of the committee, the vote shall be by secret ballot.

*Article 16*

**Frequency of the meeting**

The Assembly meets at least once a year and is convened by the Chairman of the Association Committee.

*Article 17*

**Agenda of the Assembly**

The agenda of the Annual Meeting (i.e. the Ordinary) necessarily includes:  
the report of the committee on the activities of the association for the past year,  
setting tasks for the next year,  
approval of reports and financial statements,  
election of committee members and auditors,  
individual proposals.

*Article 18*

**Proposal for the General Meeting**

The committee is obliged to include on the agenda of the assembly every proposal of a member submitted in writing at least 10 days in advance.

*Article 19*

**Convening of the Extraordinary General Meeting**

The Extraordinary General Assembly meets at the convening of the Committee or the request of at least one-third of the members of the Association.

*Article 20*

**The role of the committee in the association**

The Committee manages the activities of the Association and takes all measures necessary to achieve the objectives,  
established by the association.

*Article 21*

**Composition of the committee**

The Committee consists of four members, appointed by the General Assembly for two years. They have the right to unrestricted re-election. The committee elects the chairman of the association from among itself.

It meets as often as the affairs of the association require.

*Article 22*

**Signing documents on behalf of the association.**

The association is validly bound by the joint signature of two members of the association's committee.

*Article 23*

**Duties of the Committee**

The committee is responsible for:

- take the necessary measures to achieve the stated objective,
- convene ordinary and extraordinary general meetings,
- decide on the admission and resignation of members, as well as on their possible expulsion,
- ensure compliance with the statutes, draw up regulations and administer donations made to the association,
- appoint members of the editorial board for the association's publications.

*Article 24*

**Account control**

The Committee keeps the accounts of the Association, which are submitted each fiscal year to two auditors elected by the General Meeting, who report to the General Meeting.

*Article 25*

**External mandates, ability to hire and fire**

The committee may delegate mandates to any person within or outside the association. He accepts and eventually dismisses volunteer collaborators of the Association.

*Article 26*

**Editorial group**

The Editorial Board appointed by the Association Committee deals with editorial work on the association's publications.

*Article 27*

**Supervisory body**

The audit authority controls the financial management of the association and translates the report to the general meeting. It consists of two auditors and one alternate.

*Article 28*

**Cancellation**

In case of dissolution of the association, liquidation is provided by the committee.

Any profits will be attributed to organizations with similar goals.

*Article 29*

**Reference version**

In case of dispute, the English version of the statute shall prevail.

„In addition to these articles, the association is bound by the applicable laws of the Swiss Civil Code.“

Zürich, 01.09.2010

On behalf of the association

Chairman: Dr. Chrabascz Kristofer

Secretary: Dr. Richard Kerekeš